

Minutes of **Executive Cabinet**

Meeting date **Thursday, 7 December 2023**

Committee Councillor Alistair Bradley (Chair), Councillor Peter Wilson
Members present: (Vice-Chair) and Councillors Beverley Murray,
Terry Howarth, Alistair Morwood, Margaret France, and
Adrian Lowe

Observers Councillors Julia Berry, Mark Clifford, Danny Gee, and
present: Alex Hilton, with Councillors Alan Cullens, Hasina Khan,
Debra Platt, and Jean Sherwood (attended virtually)

Officers: Kim Rennie (Interim Deputy Chief Executive), Asim Khan
(Director of Customer and Digital), Dave Whelan (Head of
Legal), Chris Walmsley (Head of Streetscene & Waste)
Adele Hayes (Head of Planning & Enforcement) and
Matthew Pawlyszyn (Democratic and Member Services
Officer)

Apologies: Councillor Craige Southern

A video recording of the public session of this meeting is available to view on [YouTube](#)

41 Minutes of meeting Thursday, 9 November 2023 of Executive Cabinet

Decision: that the minutes of the Executive Cabinet meeting held 9 November 2023 be confirmed as a correct record for signature by the Executive Leader.

42 Declarations of Any Interests

There were no declarations of any interests.

43 Public Questions

There were no public questions.

44 Print Strategy

Councillor Adrian Lowe, Executive Member for Customer, Streetscene and Environment presented the report of the Director of Customer and Digital, which set out to review the proposed Print Strategy.

In summary, it was explained that the council aimed to provide and match residents need for 'on demand services' and to provide further digital correspondence. There were three main principles behind the policy which were to set a standard and

hierarchy for printing and mail, to maximise efficiency and minimise environmental impact and to reduce council costs associated with printing and mailing.

Decision

1. Executive Cabinet approved the Print Strategy to be implemented at Chorley Council.

Reasons for recommendation

1. To ensure that the Council is leading by example in the delivery of the green agenda.
2. To ensure that communications from the Council are delivered in real time and using a digital first approach.

Other options considered and rejected

The Council could continue to operate without a Print Strategy, however, if the Council is going to encourage residents to adopt a digital first approach to reduce waste, then it is important for the Council to lead by example and follow these principles.

45 Recycling and Waste Strategy

Councillor Adrian Lowe, Executive Member for Customer, Streetscene and Environment presented the report of the Director of Customer and Digital which set out the new and innovative Recycling and Waste Strategy drafted for approval by full Council in January 2024. In summary, the strategy was designed to push the council towards achieving the waste reduction and recycling targets required in the Environment Act 2021 and the Resources and Waste Strategy for England, in addition to the council's own target of 65% of waste recycled by 2035.

It was highlighted that within the short to medium term there were local priority actions that would require an investment of £110,000.

Decision

1. The Executive Cabinet's views on the proposed aims, objectives, and actions were obtained
2. Approve the budget requirement for local priority actions.
3. Approve the strategy and action plan to be taken forward to full Council meeting in January for formal adoption.

Reasons for recommendation

1. To satisfy the requirement for a new strategy to drive the council towards its waste reduction and recycling targets and comply with new legislation and national waste policy.
2. To support the council's green agenda and climate change strategy objectives.

Other options considered and rejected

To not adopt and publish a strategy would fail to provide strategic direction at a time when there are significant national waste reforms including statutory requirements.

46 Exclusion of the Public and Press

Decision: To exclude the public and press for the following item of business on the grounds they involve the likely disclosure of exempt information as defined in paragraph 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

47 Shared Building Control

Councillor Alistair Morwood, Executive Member for Planning and Development presented the confidential report of the Interim Deputy Chief Executive which outlined proposals for the shared building control service. In summary, the Shared Services Joint Committee agreed to commence a review into a shared building control service for Chorley and South Ribble to help ensure resilience for both councils given the technical and specialist skills required in building control.

Decision:

Approve the proposals for implementation of the shared service, as set out in the table at paragraph 36.

Reasons for Recommendation

The shared service will help to deliver resilience for the council's building control function.

Other options considered and rejected

An alternative structure option was presented to the Shared Services Joint Committee and Executive Member Decision prior to formal consultation with staff. This structure had only one post instead of the two roles identified within the proposed structure. This option was rejected as it would provide less capacity and resilience.

Chair

Date